

9th June 2020

To whom it may concern,

Re: COVID-19 Level 1

On 8th June 2020 Cabinet confirmed that New Zealand will be moving from COVID-19 Alert Level 2 to Alert Level 1 from Tuesday, 9th May.

Late last week Prime Minister Jacinda Ardern set out “[Golden Rules](#)” in an effort to provide general advice and guidance for New Zealanders as a whole. Dangerous Goods Management Limited (DGM) will continue to support our community to meet the advice by Cabinet. Key updates as they are applicable to DGM Training Services are below:

1. Contact tracing records and identification

Individuals are recommended to maintain their own contact tracing records. To make this easier for attendees we will put up QR Code posters at our main event facility ([Richard Pearse Drive location](#)) as part of the New Zealand Ministry of Health COVID Tracer app. Further information on this app is available here: <https://bit.ly/3f1ByJz>. If you are training at an alternative venue we recommend noting this down in your personal diary.

2. Physical distancing

Physical distancing is no longer a requirement under COVID-19 Alert Level 1. As such, DGM will begin to increase course numbers and return to a typical “U-shape” set up for training.

3. Hygiene and surface cleaning

During our higher Alert Levels cleaning schedules were increased to multiple times per day within high-traffic areas. Cleaning patterns will now return to their pre-pandemic arrangements. Hand sanitizer will continue to be provided per pre-pandemic. [Various signs](#) will remain in place within the building to support hygiene recommendations e.g. “[Wash and dry your hands thoroughly](#)”.

4. All staff, contractors and/or clients with cold or flu-like symptoms are required to stay off premise

Although we currently have no active cases in New Zealand it's important that we continue to be vigilant. In the lead up to training any individual who is feeling any of the [symptoms](#) associated with COVID-19 (cold or flu symptoms) is advised not to attend training. Free-of-charge transfers are offered for any individual under the above circumstances - please request transfers via phone or [email](#). Transfers will be offered to the next available training that is at least 14 days post the original course date. DGM and its representatives will retain the right to direct any attendee to leave the premise immediately if they show any [symptoms](#).

We will continue to monitor the situation and ensure we act accordingly for the safety of all staff and visitors on site. We hope that this information helps you trust in DGM's commitment to placing our course attendees' health and wellbeing at the forefront of our list. We welcome any further queries you may have and are ready to assist where possible.

Yours sincerely,



Paislee Adams.
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